

Page breaks – do we need logic to keep all the same responses on the same page? Is it okay to have multiple responses on the same page (like the example above)?

My preference is to insert a page break—not just a line—after each student’s responses. This makes it easier for teachers to select certain reports for printing. With page breaks between students, a teacher who wanted to print the responses of only one student could do this easily with adobe acrobat reader. With line breaks only, the teacher would have to use adobe acrobat professional (or some workaround) to print the responses of a single student. However, if using page breaks adds very significantly to the size of the files, line breaks would be OK.

Should we show ‘Strongly Agree’ or just the numerical equivalent (5)?

I think that the rating labels (e.g., Strongly Agree) should appear on the report. Perhaps it would be best to print both the rating labels and the rating values in some form (e.g., 5 – Strongly Agree). I don’t like the idea of printing just numerical values, because students don’t respond by choosing from a set of numbers. If space is an issue, student responses could be abbreviated: SA, A, N, D, SD. It would be ideal to have a visual representation of the student’s responses: five columns on the right side of the report headed SA, A, N, D, and SD, with the student’s response to the item represented by an X in the proper column. This would make it very easy for a teacher to pick out trouble spots in the rating responses.

Should we keep the question and answer on the same line?

I like the idea of printing questions and answers on the same line.

Should we have an identifier, like Student 1, Student 2, etc prior to showing each result? Or is having a line or some other distinguishing break good enough?

I like the idea of attaching an identifying number to each set of responses. I prefer using an identifier of this form: Student X of Y Respondents.

Should we show a count of how many responses are in the file (perhaps indicate the responses – 10 students enrolled, 7 students replied)

I think that printing a count of respondents is appropriate. In fact, I favor printing this count on each page (see above: Student X of Y Respondents). I don’t think that we need to indicate the course enrollment on these reports. I think that it is adequate to print this number on the one-page report (the tabulation of responses) prepared by MAIS.