

1: Tests & Quizzes

- Assessments Assessment Types Question Pools

Settings - file upload

Default settings for Availability
Settings has been collapsed into 4 major sections. The Availability section is open by default; it encompasses "Delivery Dates," "Assignment released to," "High Security," and "Time assignment" and part of "Submissions."

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

- all members
only selected sections and groups...

For these users, it is available on and is due by has a time limit of 00 hrs. 00 min.

Add exceptions... Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted? Yes, until (if no date specified, then indefinitely) No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

1: Tests & Quizzes

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Settings - file upload

Type, Introduction, and Metadata

Availability settings including: This assessment can be taken by Site Members Only, and is open to all members, For these users, it is available on 09/13/2012 05:00:00 PM and is due by 09/14/2012 05:00:00 PM, has a time limit of 02 hrs. 00 min., Automatically submit saved assignments after due date for students with no previous submissions, Late submissions accepted? Yes, until (if no date specified, then indefinitely), No, submissions not accepted after due date, Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

- Save Settings and Publish Save Cancel

Parameters set Available and due dates have been added, as has time limit. But what if some members need extra time?

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#### Settings - file upload

##### Type, Introduction, and Metadata

##### Availability

This assessment can be taken by Site Members Only

and is open

- all
- only

For these

Add ex

Late subm

- Yes
- No

Add Addit

##### Submission

##### Presentat

limit of

00 min.

**Adding exceptions**

Instructors can pick either groups or individual students as needing exceptions. (Detail to be added later, but see SAM-1408 page 3)

**Search for Students and/or Groups**

See Kristol's student picker for details... page 3 of SAM-1408

Save Cancel

Save Settings and Publish Save Cancel

1: Tests & Quizzes

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken  and is open to

all members  
 only selected sections and groups...

For these users, it is available on  and is due by   has a time limit of  hrs.  min.

*With exceptions for*  
*Extra Time Group*    hrs.  min.

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?  
 Yes, until  (if no date specified, then indefinitely)  
 No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Exception rows added

An extra row appears listing groups and/or individuals to get exceptions.

If instructor had entered dates or time limit prior to clicking "Add exceptions...", those would be repeated in each exception row as a starting point.

Time limits are not enabled for exceptions unless time limit is enabled for primary.

Rows can be removed by clicking the Remove button. That exception will be removed and all members will share the same parameters again. *Not sure if this can still happen if this assessment was already published.*

Note that we have called "retract" a "late submissions accepted until" date. Kristol's original SAM-1408 design had individual retract dates for each exception. Unless there is a strong use case, would recommend simplifying and having only one. This date is essentially a final sweep and wouldn't be set too often; either instructors don't accept after due date, or accept indefinitely.

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Exceptions changed This shows that the instructor has changed the time limit for the "Extra Time Group" to 3 hours.

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

- all members only selected sections and groups...

For these users, it is available on 09/13/2012 05:00:00 PM and is due by 09/14/2012 05:00:00 PM has a time limit of 02 hrs. 00 min.

With exceptions for Extra Time Group 09/13/2012 05:00:00 PM 09/14/2012 05:00:00 PM has a time limit of 03 hrs. 00 min.

Add exceptions...

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted? Yes, until (if no date specified, then indefinitely) No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

and is open to

- all members
- only selected sections and groups...

For these users, it is available on 09/13/2012 05:00:00 PM and is due by 09/14/2012 05:00:00 PM has a time limit of 02 hrs. 00 min.

With exceptions for Extra Time Group 09/13/2012 05:00:00 PM 09/14/2012 05:00:00 PM has a time limit of 03 hrs. 00 min.

Janet Knoller 09/13/2012 05:00:00 PM **Change date** 09/14/2012 05:00:00 PM has a time limit of 03 hrs. 00 min.

Add exceptions...

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted? Yes, until (if no date specified, then indefinitely) No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

Individual exception added

A couple of days before the assessment is due, a student breaks their leg in an accident. The instructor gives that student a week more to take the assessment by clicking Add exceptions and adding that individual.

If that individual was already in a group getting an exception, they would by default get the settings that group was getting, else, they would get the standard parameters. In either case, those parameters could be edited.

However, individual exceptions, while desirable, are problematic.

- a) Individual-level exceptions to due dates might not be reflected on the Schedule, as I think those are only "section aware."
- b) starting in 2.9, a link in email and schedule to take the assessment appears. Will this be the same link for all or do they need to be different URLs?

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Type, Introduction, and Metadata

Availability

Individual exception made The student, Janet, has been given a week extension to complete the assessment. She is part of the extra time group, but her individual parameters will override that of her group

This assessment can be taken by Site Members Only

- all members only selected sections and groups...

Table with columns: For these users, it is available on, and is due by, has a time limit of. Includes rows for 'Extra Time Group' and 'Janet Knoller'.

Add exceptions...

Change date

Automatically submit saved assignments after due date for students with no previous submissions

- Late submissions accepted? Yes, until No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

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## 1: Tests &amp; Quizzes

Assessments

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## Settings - file upload

## ▶ Type, Introduction, and Metadata

## ▼ Availability

This assessment can be taken  ▾

and is open to

- all members  
 only selected sections and groups...

For these users,

it is available on

and is due by

 has a time limit of   hrs.  min.*With exceptions for**Extra Time Group* 

has a time limit of

*150% more than above*  Automatically submit saved assignments after due date  
for students with no previous submissions

Late submissions accepted?

- Yes, until  (if no date specified, then indefinitely)  
 No, submissions not accepted after due date

## ▶ Add Additional Security

## ▶ Submission Allowance, Grading and Feedback Access

## ▶ Presentation

**Optional "Auto" extension**

If certain students are always going to get a standard time limit extension amounting to an additional percentage of the time, Seminole State proposed this happen automatically for certain students for every assessment. Here, this is shown as "150% more than above" (in theory it could show "3 hours" but if the instructor changed the standard limit, the exception would have to be updated). If standard extension is set, users will not be offered hour and minute pulldowns.

A standard extension would have to be stored as a setting for the group or section which means it would need to be within Section tool (could be used by other tools) or a new high level menu item in T&Q.

I think it's reasonable to say that the auto extension would only be for groups, not for individuals since students with disabilities are known beforehand.

This might be automated so that instructor doesn't have to click "Add exceptions" and select a group, but then dates might be blank.



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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

and is open to

- all members
only selected groups...
Select all groups
Section 1 Section 2
Section 3 Extra Time Group

Those groups selected above

- share the same dates and time limits
need different dates and/or time limits

Click here

For these users, it is available on 09/13/2012 05:00:00 PM and is due by 09/20/2012 05:00:00 PM has a time limit of 00 hrs. 00 min.

Add exceptions...

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?

- Yes, until (if no date specified, then indefinitely)
No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

Available to selected groups
Shown here is a use case where the assessment is only available to selected sections, but they share the same dates and time limits. This is existing functionality
However, Indiana has proposed that if an instructor only makes the assessment available to "only selected groups," then a new section appears where they get the opportunity to set different dates and/or time limits for those groups.
If it is a lecture class, then discussion sections might share same deadlines. But other classes might meet at different times of the week.

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

and is open to

- all members
- only selected groups...
  - Select all groups
  - Section 1
  - Section 3
  - Section 2
  - Extra Time Group

Those groups selected above

- share the same dates and time limits
- need different dates and/or time limits

Is this section optional?

For these users,	it is available on	and is due by	<input type="checkbox"/> has a time limit of
Section 1	09/13/2012 05:00:00 PM	09/20/2012 05:00:00 PM	00 hrs. 00 min.
Section 3	09/13/2012 05:00:00 PM	09/20/2012 05:00:00 PM	00 hrs. 00 min.

Add exceptions...

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?

- Yes, until (if no date specified, then indefinitely)
- No submissions accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

"Alternate" dates and time limits for selected groups (optional?)

If instructor who makes assessment available to only selected groups says that those groups "need different dates and/or time limits" then they get multiple rows.

Ideally, if user had filled out dates and time limit before stating that they "need different dates and/or time limits" then those would be repeated for all groups/sections

Note that the Section 3's settings are not classified under a "exception" heading, it has equal footing as Section 1.

Nonetheless, the same practical effect could be achieved without this section as long as it was acceptable to show these alternate parameters as "exceptions" (the only place the word exception shows is to the instructor in the Settings). This is why this section might be considered optional

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Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only and is open to

- all members
- only selected groups...
  - Select all groups
  - Section 1
  - Section 2
  - Section 3
  - Extra Time Group

Those groups selected above
 

- share the same dates and time limits
- need different dates and/or time limits

For these users,	it is available on	and is due by	has a time limit of
Section 1	09/13/2012 05:00:00 PM	09/20/2012 05:00:00 PM	02 hrs. 00 min.
Section 3	09/14/2012 05:00:00 PM	09/21/2012 05:00:00 PM	02 hrs. 00 min.

Add exceptions... **Click here**  Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?
 

- Yes, until (if no date specified, then indefinitely)
- No submissions accepted after due date(s)

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

**Exceptions to "Alternate" dates and time can be added**

Here the instructor has changed the availability dates of Section 3 and set a time limit. (If they had left the parameters the same, would there be some sort of warning?)

But they need to add some deadline extensions for certain individuals...

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

and is oper

- all on

Those grou

- sha ne

For these

Section 1

Section 3

Add exce

Late subn

- Yes, until (if no date specified, then indefinitely) No submissions accepted after due date(s)

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

- Save Settings and Publish Save Cancel

Adding exceptions to alternate parameters When adding exceptions to alternate parameters for specific groups, you can only add exceptions by individual. Also, these individuals must be members of the specific groups that were selected.

Search for Students See Kristol's student picker for details... page 9 of SAM-1408 Save Cancel

e limit of 00 min. 00 min. er due date

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only and is open to

- all members
- only selected groups...
  - Select all groups
  - Section 1
  - Section 2
  - Section 3
  - Extra Time Group

Those groups selected above
 

- share the same dates and time limits
- need different dates and/or time limits

For these users,	it is available on	and is due by	has a time limit of
Section 1	09/13/2012 05:00:00 PM	09/20/2012 05:00:00 PM	02 hrs. 00 min.
Section 3	09/14/2012 05:00:00 PM	09/21/2012 05:00:00 PM	02 hrs. 00 min.
With exceptions for Lucy Arledge	09/14/2012 05:00:00 PM	09/23/2012 05:00:00 PM	02 hrs. 00 min.

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?
 

- Yes, until (if no date specified, then indefinitely)
- No submissions accepted after due date(s)

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Exceptions to "Alternate" dates and time

Lucy is a member of Section 3--her due date was 9/21 but instructor has already changed due date for her.

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#### Settings - file upload

##### Type, Introduction, and Metadata

##### Availability

This assessment can be taken

For these users,  it is available on  and is due by   has a time limit of  hrs.  min.

Late submissions accepted?

- Yes, until  (if no date specified, then indefinitely)
- No, submissions not accepted after due date

##### Add Additional Security

##### Submission Allowance, Grading and Feedback Access

##### Presentation

- Save Settings and Publish
- Save
- Cancel

**Anonymous**

If the instructor wants to offer this assessment anonymously, they select this in the first pulldown. the settings are then simplified tremendously, as there is no limiting by group, alternate times, or exceptions. And since anonymous attempts can't be saved, there is no option to submit saved attempts after the due date.

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Settings - file upload

Type, Introduction, and Metadata

Availability

This assessment can be taken anonymously (no login)

For these users, it is available on and is due by has a time limit of 00 hrs. 00 min.

Late submissions accepted?

- Yes, until (if no date specified, then indefinitely) No, submissions not accepted after due date

Add Additional Security

IP addresses allowed: One IP address per line (An "\*" can stand for any single subnet. Examples: 171.64.139.\* or 171.64.\*.\*)

Secondary Username/Password Username Password

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

Add additional security Instructor can add IP address and secondary username/password by opening this section. Once it has been filled, ideally it would remain open on subsequent visits.

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Type, Introduction, and Metadata

Availability

This assessment can be taken by Site Members Only

and is open to

- all members
- only selected sections and groups...

For these users, it is available on 09/13/2012 05:00:00 PM and is due by 09/14/2012 05:00:00 PM has a time limit of 02 hrs. 00 min.

With exceptions for Extra Time Group 09/13/2012 05:00:00 PM 09/14/2012 05:00:00 PM has a time limit of 03 hrs. 00 min.

Section 2 09/13/2012 05:00:00 PM 09/21/2012 05:00:00 PM has a time limit of 02 hrs. 00 min.

James Fenton\* 09/13/2012 05:00:00 PM 09/14/2012 05:00:00 PM has a time limit of 03 hrs. 00 min.

\* This individual belongs to multiple groups with extensions. Please review and edit dates and time limit as needed.

Add exceptions...

Automatically submit saved assignments after due date for students with no previous submissions

Late submissions accepted?

- Yes, until (if no date specified, then indefinitely)
- No, submissions not accepted after due date

Add Additional Security

Submission Allowance, Grading and Feedback Access

Presentation

Save Settings and Publish Save Cancel

**Overlapping groups**  
 It would be rare but completely possible for an instructor to grant extensions to two groups that have members in common.  
 If this happens, those individuals should be highlighted and displayed as separate rows with best guesses for settings (either one of the two sets of parameters or ideally, the most permissive of both, as shown)  
 Notice that there is no option to remove individual exceptions that were automatically created because they belonged to overlapping groups. These will be removed when the second to the last group they belong to is removed.



### **Additional specification to come**

Adding the ability to have multiple availability parameters has implications beyond settings. SAM-1408 also describes the Assessments home screen for instructors and students, the Begin Assessment screen.

It also describes what would happen if instructor attempts to link an assessment to a Gradebook item that another assessment is linked to.

However, additional screens must also be specified.

1) Confirmation screen ("**Check Settings and Add Notification**"): this displays the parameters of the test as a potential email notification but if there are multiple variations, all versions of the notification should be displayed, each with an editable section

a) What happens if exception is added after the assessment was published? We would need to enable user to send notifications only to new exceptions.

If each exception or group has it's own URL, will old original URL still work for them if they also have an exception URL? If the exception is removed, will the exception URL still work for them? They will need to get the old original URL and a new notification; ideally that notification would only be sent to those that had an exception.

2) Calendar screens: The confirmation message also appears as the description of the event that is added for the due date. These will need to vary by exception and need to be kept updated.